

Matt Anderegg

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PERSONAL STATEMENT: A hard-working, motivated, detail-oriented graphic designer with exceptional organizational skills, strong interpersonal communication skills, and excellent decision making skills; bringing to bear over two years customer service and design experience, including proven ability to meet deadlines in a fast-paced team environment with dynamic, superior and imaginative results; seeking graphic design position.

EDUCATION

Bachelor of Arts Degree in Art with a Graphic Design Emphasis (2007)
Minor in Computer Science
University of Northern Iowa, Cedar Falls, IA

RELATED COURSEWORK

Graphic Design I, II & III
Typography
Illustration
Undergraduate Studio for Graphic Design

COMPUTER SKILLS

Experienced in Mac and Windows environments
Pre-press
Photoshop
Illustrator
InDesign
Flash
Dreamweaver
Microsoft Office Suite
Quark Xpress

PROFESSIONAL EXPERIENCE

Graphic Designer, Copyworks, Coralville, IA (2007-present)

- Created original designs and layouts for a wide variety of projects including brochures, fliers, business cards, logo design, posters, books, advertisements, postcards, mailers and newsletters under short deadlines.
- Organized daily workflow to ensure efficient and timely completion of multiple jobs in a fast-paced environment.
- Interfaced directly with customers to evaluate project needs and create designs to best meet specific customer requirements.
- Handled in-house printing on a variety of printers and materials.
- Collaborated with team of designers in brainstorming and design stages of jobs.
- Managed pre-press work for four-color and spot-color print jobs.
- Revised customer supplied files quickly and carefully to ensure print quality.
- Provided customers with quotes and proofs.

Freelance Graphic Designer, Tekneq Design, Cedar Rapids, IA (2009-present)

- Developed brand identity.
- Collaborated with project manager to create original designs and layouts for print and web related projects.

Freelance Graphic Designer, Comic Genie, Coralville, IA (2008-present)

- Developed brand identity.
- Created graphics for company website.
- Handled pre-press considerations and printing for various products.
- Instructed customers in the creation of artwork to best fit within printing parameters.

Graphic Designer, MetaCommunications, Iowa City, IA (2007)

- Created variety of graphics and layouts for print and web within specific parameters.
- Managed pre-press work for four-color and spot-color print jobs.
- Updated and maintained graphics and animation for company website.
- Coordinated printing needs with external print service companies.

References available upon request.